



Ladysmith Health Care Auxiliary

910 – 1st Ave. PO Box 1151 - Ladysmith, BC V9G 1A8

Thrift Store Phone: 250-245-5225 Email: ladysmiththrift@gmail.com

ABOUT OUR ORGANIZATION

The Ladysmith Health Care Auxiliary is a registered non-profit society under the Societies Act of British Columbia. 100% of the net profits are directed to the benefit of the community we serve.

The Purpose of the Ladysmith Health Care Auxiliary is to:

- raise money for equipment to be donated for use in health care facilities.
- raise and donate money or equipment to other health related projects or lifesaving projects.
- provide services and assistance to persons in need of health care due to illness, injury, disease, aging or infirmity.
- provide for upkeep of the Memorial Gardens.
- generally, to do anything to assist health care facilities and home care providers to provide the best possible health care and comfort to patients and clients, and
- promote community health and wellness by donations of money, equipment, assistance, or education.¹

Meetings:

General Membership Meetings are held on the first Wednesday of every second month: February, April, June, Sept, November at 1:00pm in the Eagles Hall - 921 1st Ave, Ladysmith, BC (downstairs; back side of building). Members are encouraged to attend meetings to keep apprised of auxiliary's activities, and to take an active part in decision making and voting. We endeavour to be brief, businesslike, inclusive, and interesting. No General Meetings are held in January/March/May/July/August/October/December or January. Our Auxiliary hosts a Volunteer Appreciation Lunch (or Dinner) in May and December.

Initiation Fee and Annual Dues:

New members pay a one-time initiation fee of \$10.00; and annual membership dues are \$10.00 per year. These can be paid at the Thrift Store cashiers, by e-transfer, cheque, or cash. Receipts are tendered.

Volunteer Hours:

Volunteers are required to contribute a minimum of 24 hours of service per year to retain 'Regular' membership status and to be eligible to vote at General Meetings.

Thrift Store:

The Thrift Store is our major revenue source. A 3,500 sq ft addition, completed in October 2020, is a thriving, bustling donations processing facility. Large volumes of donated goods are received, sorted, tagged; then sold in the retail area of the Thrift Store. Volunteers are the keystone of our auxiliary, and they are ***always needed***. Three paid staff: a full-time Operations Manager, a part-time Assistant Manager, and a part-time Maintenance Manager, run the Thrift Store operations, including the planning and scheduling of our dedicated volunteers. Shifts are 3-4 hours each for a variety of daytime, weekend and evening schedules are available.

¹ Ladysmith Health Care Auxiliary Constitution (Oct 2019)

Meals on Wheels:

All Meals on Wheels (MOW) drivers are required to submit a current copy of their driver's license, and their vehicle insurance to the MOW Committee Chair. MOW drivers are also required to complete an application to the Criminal Records Review Program (CRRP) form: "Volunteer Consent to a Criminal Record Check", which the Director of Memberships initiates on their behalf. Applications and approvals are retained in LHCA files for ministry reference; Criminal Record Checks expire 5 years from date of approval.

Gift Shop:

Due to COVID-19, the Gift Shop was moved from the Ladysmith Community Health Centre (LCHC) to the Thrift Store where a selection of hand-made knitted, crocheted, and quilted items is sold. Once COVID 19 is no longer in pandemic status, it will be determined whether the Gift Shop will once again move to the LCHC.

Knitters, Crocheters, Sewing and Crafting Skills:

Knitters, crocheters, volunteers who have sewing and crafting skills are always needed to supply our Gift Shop with baby sets, toddler's dresses, cardigans, hats, mittens, slippers. Crumb catchers, receiving blankets, and other items are sewn for other LHCA programs, with yarn and fabric provided by the auxiliary. Our quality is renowned, and people come specially to buy items for gifts. We welcome donations of yarn and sewing materials.

- The **Baby Layette Program** fulfills more than 70 assembled layette gift packages per year for new parents of the Ladysmith Community. Volunteers with the above skills are eagerly received.

Memorial Gardens:

The Memorial Gardens are located behind the Ladysmith Community Health Centre (1111-4th Ave). Volunteer gardeners - to weed and maintain the gardens – is much appreciated and keeps the beautiful gardens lush and a joy to visit.

Phoning Committee:

For those volunteers without email, a Phoning Committee was established to call each volunteer with a summary of the latest e-news and e-announcements. This service offers a sense of connection with fellow members and the organization. Volunteer phoners are always welcomed.

PR and Website - Data/IT:

- The **Public Relations** role is an elected Executive Board position. We eagerly welcome computer-savvy volunteers whose innovation and creativity helps us publicise our auxiliary and communicate with members. This position oversees **General Member Meeting Minutes, Auxiliary Updates** and **Newsletters** using an email platform called *Mailerlite*. Those members without email receive the latest e-news and e-announcements by volunteer phoners within the Phoning Committee.
- The **Committee Position: Website – Data/IT** creates/manages website content, maintains our membership list, and generates Auxiliary and Thrift Store business data. Visit our Website for up-to-date Auxiliary information: <https://ladysmithhealthcareaux.ca/>.

Volunteers Make a Difference!

WE NEED VOLUNTEERS TO CONTINUE PROVIDING VALUABLE COMMUNITY SERVICE

For more information contact 250-245-5225 (Option #5), or ...

Check out our Website:

<https://ladysmithhealthcareaux.ca/>